



# Account Closure

Before you close your old Checking Account, please make sure that...

- All checks have cleared
- All check card transactions have cleared
- Automatic payments have stopped
- Direct deposit has been stopped

\_\_\_\_\_  
Date

\_\_\_\_\_  
Financial Institution Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

To Whom It May Concern:

I hereby authorize the closure of my account effective \_\_\_\_\_.

The account number is \_\_\_\_\_.

Please transfer any remaining balance via check to:

**Carolina Collegiate FCU**  
**4480 Rosewood Drive**  
**Columbia, SC 29209**  
**(803) 227-5555**

or you can transfer my remaining balance electronically to Carolina Collegiate FCU,  
routing number **253978824**, account number \_\_\_\_\_.

Please contact me at \_\_\_\_\_ with any questions.  
Daytime phone

Thank you,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Co-Signer Signature

\_\_\_\_\_  
Co-Signer Name (Please Print)

**Mail or deliver to:**

4480 Rosewood Drive, Columbia, SC 29209  
710 Pulaski Street, Columbia, SC 29201  
University of South Carolina Upstate, Health Education Complex, Room 3000, Spartanburg, SC 29303